

Memorandum of Understanding  
between  
Cochise County  
Community College  
District and  
Arizona Christian University

Cochise County Community College District ("CC") and Arizona Christian University ("ACU") hereby establish a Memorandum of Understanding ("MOU") to facilitate students' transfer from CC to ACU.

PURPOSE

- This MOU formally recognizes that both institutions are committed to providing greater educational opportunities and services for students transferring between institutions.
- This commitment strongly supports the concept of seamless transfer in that both institutions will work together to identify coursework and credits at CC that can be matched with courses required at ACU.
- Both institutions enter into this MOU in the spirit of cooperation and mutually recognize each other as quality institutions of higher learning dedicated to serving diverse students from all walks of life.
- Under the terms and conditions of this MOU participating students will maximize as much as possible their community college coursework and credits.
- Furthermore, CC and ACU will work together to better understand the obstacles confronting students who are transferring and cooperate in removing such obstacles.

TRANSFER ELEMENTS

Treatment of Associate Degrees and general education core as admission criteria

This MOU establishes the principle that all applicable Associate Degrees at CC transfer to ACU. CC graduates will not need to repeat lower-division general education requirements at ACU. All credits are accepted and applied toward the designated/appropriate college degree(s). Articulated Associate Degrees will be identified, maintained, and available as a separate document from this MOU.

CC graduates with a minimum cumulative GPA of 2.0, courses numbered 100 and above, entering under the terms of this MOU are guaranteed admission into the university. However, students should be advised that some degree programs at ACU might require a higher GPA for admission.

CC graduates will follow ACU's transfer process and, therefore, must meet all applicable requirements and deadlines pertaining to application for admission, advising, registration, and payment of tuition and fees. They will abide by the policies and procedures, along with any revisions thereof that apply to all students from that institution.

In order to complete the baccalaureate program in a timely manner, students are advised to follow the transfer guide for the academic program they plan to pursue at ACU. If the student intends to change degree focus upon admission to ACU, the student may be required to complete some lower division preparation work prior to beginning the program at ACU.

### Arizona General Education Curriculum (AGEC)

Completion of CC's Arizona General Education Curriculum (AGEC), a 35 semester-credit general education program of study will transfer and satisfy lower-division general education requirements at ACU. The AGECE can be transferred and accepted as a component of an Associate Degree or as a stand-alone general education block not affiliated with an Associate Degree.

### Treatment of CC coursework as admission criteria

Students who transfer to ACU with less than an Associate Degree (and have not completed the General Education requirements), an Associate in Applied Science degree, or an Associate Degree that does not articulate to an ACU program, will have their General Education courses evaluated on a course-by-course basis and may be required to take any additional courses necessary to satisfy the General Education requirements at ACU. However, if these students have taken equivalent General Education courses at the sending institution, these courses will be accepted toward satisfying General Education requirements at ACU.

CC students who plan to transfer to ACU may complete any missing general education by (i) taking the additional CC lower-division courses required to complete the general education core at CC or (ii) complete the general education requirements by taking upper division courses at ACU.

### Award of Upper-Division Credit

Students who transfer lower-division credits beyond that required for an Associate Degree or whose lower-division credits/competencies are equivalent to designated upper-division credits/competencies, can request/petition these courses/competencies be evaluated by ACU and, where appropriate, equivalent upper-division credit will be awarded.

### Total Number of Transferable Credits

The maximum number of lower-division credits that can be accepted and applied to the university degree at ACU is 84. This transfer credit limit will be the difference between total credits required for degree completion and university upper-division requirements.

### Evaluation Process

There will be an annual evaluation process of the partnership supported by this MOU. The information obtained from this evaluation will be used to improve the transfer process for the benefit of students.

### Longevity of the MOU

This MOU shall be effective immediately upon approval and shall continue in force and effect until terminated by either party. Termination shall occur upon written notice by either party to the other submitted six (6) months prior to the termination date. Students accepted into the program prior to the termination date will be allowed to continue in the program.

### OBLIGATIONS OF ACU

- ACU will provide academic advising to CC students. Additionally, ACU will provide materials, catalogs, and other information to CC advisors to facilitate their understanding of university requirements and academic programs. ACU agrees, at its own expense, to hold at least one advising event each year at CC for prospective transfer students.
- ACU may place CC students interested in attending ACU on its mailing lists and invite the students to participate in cultural events, social activities, and presentations open to the public and occurring on campus.

- If warranted by the student's academic achievement and/or special talents. ACU will inform the student of scholarship opportunities.

OBLIGATIONS OF CC

- CC will provide ACU with timely curriculum updates.
- CC will publicize the articulation appropriately in its respective print and electronic media.

JOINT OBLIGATIONS

- CC and ACU agree to exchange data and documents as agreed that will contribute to the maintenance and improvement of these transfer arrangements, and promote effective cooperation between the two institutions.
- The institutions will exchange admission, grades, and retention data after obtaining appropriate permission from the students involved and in compliance with all federal, state, and local laws.
- ACU will work with CC on recruitment efforts.
- Students transferring to ACU will receive advising from both institutions assisting them in timely degree completion.
- Under this MOU both institutions will work together to identify scholarship opportunities for CC students.
- Information about this MOU will be available at both institutions and on both institutions' websites.
- CC and ACU agree to provide direct links between their institutional websites, indicating the existence of this MOU.

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Cochise County Community College District  
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Signature

10/12/16  
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Date

Arizona Christian University  
Dr. Karl Sterner  
Vice President, Professional, Adult, & Online Studies Division  
2625 East Cactus Road  
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Signature

10/12/16  
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Date