

**Arizona Christian University**  
**Position Description**

<b>Position Title:</b>	Custodial / Housekeeping	<b>Date Updated:</b>	9/9/2015
<b>Reports to:</b>	Director of Buildings and Grounds	<b>Department:</b>	Buildings and Grounds
<b>Direct Reports (if any):</b>	N / A	<b>FSLA Status:</b>	Hourly
<b>Position Summary:</b>			
<p>Performs the following tasks:</p> <ul style="list-style-type: none"> <li>Cleans bathrooms</li> <li>Vacuums carpets</li> <li>Cleans windows and mirrors</li> <li>Empties trash containers</li> <li>Empties recycle containers</li> <li>Maintains cleanly general area in buildings assigned to on campus</li> </ul>			
<b>Prerequisite Qualifications:</b>			
<ul style="list-style-type: none"> <li>A. Education: High School diploma or GED equivalent</li> <li>B. Experience: One to two years professional experience preferred</li> <li>C. Skills, Knowledge, and Abilities: Personal relationship with Jesus Christ and involvement in a local church community High ethical standards Strong communication skills in working with varied groups</li> </ul>			
<b>Duties, Tasks, Responsibilities (List as many categories as necessary):</b>			
<ul style="list-style-type: none"> <li>A. Please see Position Summary above.</li> </ul>			
<b>Working Conditions:</b>			
<ul style="list-style-type: none"> <li>A. Position requires the incumbent to sit, stand, walk, kneel, bend, reach, and lift 60 lbs. This position includes many long hours standing, walking, and running both indoors and outdoors, exposure to extreme heat, as well as cooler temperatures.</li> </ul>			