

Permission to Walk Form

Office of the Registrar, 2625 East Cactus Road, Phoenix, AZ 85032

Last Name:		First Name:		M.I.
Address:			Phone:	
City:	State:	Zip:	Cell Phone:	
Email address:			Student ID:	

Applying for *Permission to Walk* December or May of 20____
year

- I have filed an application for graduation through the Registrar's Office as outlined in the ACU Catalog.
- I am within **TWO COURSES** of completion of all **Requirements for Graduation** outlined in the ACU Catalog that will be fully completed by two semesters (including Summer) immediately following commencement.

1. Missing course: _____
2. Missing course: _____

Credit hours
Credit hours

Students who are within two courses of completion of all **Requirements for Graduation** outlined in the ACU Catalog that will be fully completed by two semesters (including Summer) immediately following commencement, may petition their Department for an exception to the commencement policy and permission to walk. Students must complete a **Permission to Walk** form available from the Registrar's Office. The form must first be approved by the Department Chair of the Department(s) from which the student will graduate. Only students who are within two courses of completion of all **Requirements for Graduation** outlined in the ACU Catalog will be approved. Final decisions must be approved by the Academic Dean.

If the petition is approved, the student will be notified in writing that they have been granted *Permission to Walk* in the ceremony. The Registrar's Office will make available online information regarding caps and gowns and the dates, times, and locations of commencement and any related ceremonies.

Note: students within 2 courses of completion of all **Requirements for Graduation** outlined in the ACU Catalog who are granted *Permission to Walk* in accordance with this policy are not considered graduates in the ceremony they participate, but considered graduates of the graduation term immediately following completion of all **Requirements for Graduation** outlined in the ACU Catalog. Diplomas will be mailed to the student's address indicated on their graduation application unless requested otherwise by student.

Verification of information: By signing this form, I am acknowledging:

- I understand that if this petition is approved, I will be allowed to participate in the Commencement Ceremony deficient credit hours because I am within two courses of completion of all *Requirements for Graduation* outlined in the ACU Catalog that will be fully completed by two semesters (including Summer) immediately following commencement, and have received approval to participate.
- I understand that Permission to participate in Commencement ceremonies in accordance with this policy does not constitute the granting of the degree or a guarantee thereof. While all names will be read aloud as students walk across the stage, no degree will be granted until all requirements are completed, financial accounts are cleared and any holds removed.
- I understand that courses taken at other accredited institutions will transfer only as outlined in the ACU Catalog. A grade of "C" or above in all courses attempted is required.
- When all graduation requirements are satisfactorily met, my diploma will be mailed to the address indicated on my graduation application and my degree will be posted to my transcript.

REQUIRED APPROVALS:

_____ Print Student Name	_____ Student Signature	_____ Date
_____ Print Department Chair Name	_____ Department Chair Signature	_____ Date
_____ Print Registrar Name	_____ Registrar Signature	_____ Date
_____ Print Academic Dean Name	_____ Academic Dean Signature	_____ Date