



## EDUCATIONAL RECORDS REQUEST FORM

Admission's Office, 2625 E. Cactus Road, Phoenix, AZ 85032

In order to be admitted to Arizona Christian University, we must receive official, final transcripts from your high school or from previous colleges you have attended.

Please submit this form to your high school guidance counselor's office and request that an official copy of your final transcripts be sent to Arizona Christian University. If you are a transfer student, please submit this form to the appropriate office at **ALL** of the colleges and institutions you have attended, including anywhere you might have taken online courses. You should submit this form to all institutions, even if you withdrew from courses or received a failing grade.

Please note: This form is provided as a convenience to you, but your high school or previous colleges might require additional paperwork and a fee in order to release your transcripts.

### STUDENT'S INFORMATION

First and Last Name: \_\_\_\_\_

Name while attending institution (if different from above): \_\_\_\_\_

Social Security: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Dates Attended: \_\_\_\_\_

to \_\_\_\_\_

(month/year)

(month/year)

I authorize the release of my transcript to Arizona Christian University.

Student signature: \_\_\_\_\_

Date: \_\_\_\_\_

The above individual is applying for admission to Arizona Christian University and is asking you to send one official academic transcript to Arizona Christian University.

Please send one official transcript to:

Arizona Christian University  
Admission's Office  
2625 E. Cactus Road  
Phoenix, AZ 85032