

**Arizona Christian University**  
**Position Description**

<b>Position Title:</b>	Custodial / Housekeeping	<b>Date Updated:</b>	8-10-2017
<b>Reports to:</b>	Director of Buildings and Grounds	<b>Department:</b>	Buildings and Grounds
		<b>FSLA Status:</b>	Hourly
<b>Position Summary:</b>			
This position is responsible for ensuring the cleanliness of our campus.			
<b>Prerequisite Qualifications:</b>			
<ul style="list-style-type: none"> <li>A. Education: High School diploma or GED equivalent</li> <li>B. Experience: One to two years professional experience preferred</li> <li>C. Skills, Knowledge, and Abilities: Personal relationship with Jesus Christ and involvement in a local church community High ethical standards Strong communication skills in working with varied groups</li> </ul>			
<b>Duties, Tasks, Responsibilities</b>			
<ul style="list-style-type: none"> <li>A. Cleans bathrooms</li> <li>B. Vacuums carpets</li> <li>C. Sweep and mop floors</li> <li>D. Clean windows and mirrors</li> <li>E. Empty trash containers</li> <li>F. Empty recycle containers</li> <li>G. Maintains cleanliness of the general area in buildings assigned to on campus</li> </ul>			
<b>Working Conditions:</b>			
<ul style="list-style-type: none"> <li>A. Position requires the incumbent to sit, stand, walk, kneel, bend, reach, and lift 60 lbs. This position includes many long hours standing, walking, and running both indoors and outdoors, exposure to extreme heat, as well as cooler temperatures.</li> </ul>			