



**Memorandum of Understanding  
between  
Pima Community College  
and  
Arizona Christian University**



Pima Community College ("Pima") and *Arizona Christian University* hereby establish a Memorandum of Understanding ("MOU") to facilitate student transfer from Pima to *Arizona Christian University*.

**PURPOSE**

- This MOU formally recognizes that both institutions are active educational partners, committed to providing greater educational opportunities and services for students transferring between institutions.
- Both institutions enter into this MOU in the spirit of cooperation and mutually recognize each other as quality institutions of higher learning dedicated to serving diverse students from all walks of life.
- This commitment strongly supports the concept of seamless transfer that embraces the principle that transfer students should not be required to repeat competencies already achieved.
- Under the terms and conditions of this MOU, participating students will maximize as much as possible their community college coursework and credits.
- Through ongoing communication between their faculty and staff, Pima and *Arizona Christian University* will better understand the obstacles confronting students who are transferring and cooperate in removing such obstacles.

**TRANSFER ELEMENTS**

**Treatment of Associate's Degrees as Admission Criteria**

This MOU establishes the principle that applicable Associate's Degrees at Pima transfer to *Arizona Christian University*. Pima graduates will not need to repeat lower-division major requirements at *Arizona Christian University*. All credits are accepted and applied toward the designated/appropriate college degree(s). Articulated Associate's Degrees will be identified, maintained, and available as a separate document from this MOU.

Pima graduates who earn the applicable Associate's Degree with a minimum cumulative GPA of 2.0 for college level courses numbered 100 and above, entering under the terms of this MOU are guaranteed admission into the university. However, students should be advised that some degree programs at *Arizona Christian University* might require a higher GPA for admission.

Pima graduates are subject to *Arizona Christian University's* transfer process and, therefore, must meet all applicable requirements and deadlines pertaining to application for admission, advising, registration, and payment of tuition and fees. They will abide by the policies and procedures, along with any revisions thereof that apply to all students from that institution.

In order to complete the baccalaureate program in a timely manner, students are advised to follow the transfer guide for the academic program they plan to pursue at *Arizona Christian University*. If the student intends to change degree focus upon admission to *Arizona Christian University*, the student may be required to complete some lower-division preparation work prior to beginning the program at *Arizona Christian University*.

Students who transfer to *Arizona Christian University* without an applicable Associate's Degree will have their courses evaluated on a course-by-course basis and may be required to take additional courses necessary to satisfy the degree requirements at *Arizona Christian University*.

Arizona Christian University fully accepts and transfers in all credits for students whom have an earned associate's degree.

#### **Arizona General Education Curriculum (AGEC)**

Completion of Pima's Arizona General Education Curriculum (AGEC), a 35 semester-credit general education program of study will transfer and satisfy the lower-division general education requirements at *Arizona Christian University*. The AGEC can be transferred and accepted as a component of an Associate's Degree or as a stand alone general education block not affiliated with an Associate's Degree.

#### **Award of Upper-Division Credit**

Students who transfer lower-division credits beyond that required for an Associate degree or whose lower-division credits or competencies are equivalent to designated upper-division credits or competencies, can request these courses or competencies be evaluated by *Arizona Christian University* and, where appropriate, apply to meet upper-division course requirements.

#### **Total Number of Credits Transferable from Pima**

The maximum number of lower-division credits that can be accepted and applied to the university degree at *Arizona Christian University* is 84. *Arizona Christian University* awards semester credits.

#### **Longevity of the MOU**

This MOU shall be effective immediately upon approval and shall continue in force and effect until terminated by either party. Termination shall occur upon written notice by either party to the other submitted six (6) months prior to the termination date. Students accepted into the program prior to the termination date will be allowed to continue in the program. This agreement is subject to cancellation pursuant to the provisions of A.R.S. 38-511, the terms of which statute are deemed incorporated herein.

#### **OBLIGATIONS OF *Arizona Christian University***

- *Arizona Christian University* will provide academic advising to Pima students. Additionally, *Arizona Christian University* will provide materials, catalogs, and other information to Pima advisors to facilitate their understanding of university requirements and academic programs. *Arizona Christian University* agrees, at its own expense, to hold at least one advising event each year at Pima for prospective transfer students.
- *Arizona Christian University* may place Pima students, interested in attending *Arizona Christian University*, on its mailing lists and invite the students to participate in cultural events, social activities, and presentations open to the public and occurring on campus.
- If warranted by the student's academic achievement and/or special talents, *Arizona Christian University* will inform the student of scholarship opportunities.

#### **OBLIGATIONS OF PIMA**

- Pima will provide *Arizona Christian University* with timely curriculum updates.
- Pima will publicize the articulation appropriately in its respective print and electronic media.

#### **JOINT OBLIGATIONS**

- Pima and *Arizona Christian University* agree to exchange data and documents as agreed that will contribute to the maintenance and improvement of these transfer arrangements, and promote effective cooperation between the two institutions.
- The institutions may exchange aggregate admission, grades, and retention data in compliance with all federal, state, and local laws.
- *Arizona Christian University* will work with Pima on recruitment efforts.
- Students transferring to *Arizona Christian University* will receive advising from both institutions, assisting them in timely degree completion.
- Information about this MOU will be available at both institutions and on both institutions' websites.
- Pima and *Arizona Christian University* agree to provide direct links between their institutional websites, indicating the existence of this MOU.
- In collaboration with Pima College, the development, distribution, and accuracy of all transfer articulation products (e.g., Transfer Guide) are the responsibility of *Arizona Christian University*.

**Pima County Community College District**

Dr. Dolores Duran-Cerda  
 Provost and Executive Vice Chancellor for Academic  
 and Student Services (Acting)

*Juanita Duran-Cerda*  
 for Dr. Dolores Cerda (date)

**Contact Information at Pima:**

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**Arizona Christian University**

Dr. Karl A. Sterner  
 Vice President of Professional, Adult and Online  
 Studies

*Karl Sterner* 10/12/16 (date)

**Contact Information at Arizona Christian University:**

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